

Join a Mission That Changes Lives

Are you a natural relationship builder who thrives on connecting people to a meaningful cause? Do you enjoy networking, cultivating partnerships, and creating opportunities that make a lasting impact? If so, Journey to Dream is looking for an exceptional Non-Profit Business Coordinator to help expand our community presence and strengthen support for vulnerable youth.

About the Role

The Non-Profit Business Coordinator serves as a key ambassador for Journey to Dream, building and maintaining relationships with community partners, donors, foundations, corporations, and individual supporters. This position is ideal for a highly motivated, outgoing professional who enjoys working with people and can confidently represent our mission throughout the community.

What You'll Do

- Cultivate and steward relationships with individual, corporate, and foundation donors.
- Identify and pursue new funding and partnership opportunities.
- Represent Journey to Dream at community events, networking functions, and donor meetings.
- Assist with sponsorship development, fundraising initiatives, and community engagement activities.
- Maintain donor communication and stewardship efforts.
- Collaborate with leadership to achieve organizational growth and development goals.
- Track activities, outcomes, and donor engagement efforts.

What We're Looking For

- A true "people person" who enjoys building authentic relationships.
- Strong communication and networking skills.
- **Self-starter with the ability to work independently and take initiative.**
- Comfortable working in a dynamic, ever-changing, and fast-paced environment.
- Organized, goal-oriented, and able to manage multiple priorities.

- Passion for making a difference in the lives of youth and strengthening communities.
- Previous experience in nonprofit development, fundraising, sales, business development, or relationship management is preferred.

Compensation & Benefits

- Base salary
- **Performance-based bonus opportunities** tied to achieving established goals
- Opportunity to make a meaningful impact in the community
- Professional growth and development opportunities
- Collaborative and mission-driven team environment

If you are passionate about building relationships, creating opportunities, and helping transform lives, we would love to hear from you.

Apply today and become part of a team dedicated to embracing, equipping, and empowering youth to achieve stability and success.

Benefits:

- 401(k)
- Dental insurance
- Flexible schedule
- Health insurance
- Life insurance
- Paid time off
- Professional development assistance
- Retirement plan
- Vision insurance

Work Location: Hybrid remote in Lewisville, TX 75077

Resumes to chandler@journeytodream.org