



Family Services
A spirit of home. Everyday.

Senior Director Family Services

Exempt

Reports to VP of Operations & Continuous Improvement

Are you a competitive, resourceful accomplisher of “things”, no matters what that thing is? When you set your mind to something, do others step back, grab their popcorn, and enjoy the show; because, to watch you execute attainment of your goals is a master class in the art of achievement?

If you’ve decided that “thing” is senior leadership in the context of community-serving, nonprofit work and you are reading these words because you need more: More give back, more fulfilment, more impact, maybe more relevance, then we have we the job for you!

About CK Family Services

CK Family Services is the premiere foster care, adoption, and behavioral health organization in North Texas. For nearly two decades our team of mission-focused professionals has moved the needle in achieving the mission, “People united through God to enhance the physical, emotional, and spiritual wellbeing of at-risk children and families.” For more information regarding our work and focus visit www.ckfamilyservices.org.

Job Summary

We are searching for a confident, assertive self-starter who is ready to advance their leadership focused career by leading teams of subject matter experts to attainment of measurable program objectives in the face of increasingly challenging circumstances.

Our ideal candidate is optimistic and socially poised; also brings a “positive-forward” intensity and motivates a palpable sense of urgency in direct reports. Purposeful attention to details, need for professional accountability, and ease with holding others accountable are critical characteristics for success in this role.

General Responsibilities

- Assure that departments are managing to clinical policies according to the governing body.
- Continuously review clinical effectiveness of family trainings including preservice and ongoing.
- Review clinical trainings for all staff to ensure staff are learning and improving their skill set in understanding family dynamics and trauma.
- Responsible for overall personnel matters, including hiring, assigning duties, training, supervision, evaluation of employees, and terminations. Manage personnel matters according to policies.
- Oversee budgets for all programs.
- Understand and assure that policies and processes are aligned with all Contracts and Minimum Standards for Child Placing Agencies, applicable rules of Chapter 42 of the Human Resources Code, Chapter 745 relating to licensing, and other applicable laws.
- Participate in DFPS workgroups as requested.
- Oversee Quality Improvement activities including chart audits and process improvement initiatives including implementation of KPIs and action plans for all programs.
- Oversee any concerns raised by contracting entities. Ensure resolution has been achieved.
- Oversee family issues to include family concerns, abuse/neglect allegations, inappropriate discipline, and family closures.



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Qualifications

- Requires in-depth understanding of a comprehensive field of knowledge. Involves ability to define problems, draw conclusions and make decisions dealing with abstract variables. Knowledge normally associated with attainments through education and experience appropriate to the CK mission. Licensed Professional in Health Arts preferred.
- Must exhibit conduct of and be a person of demonstrated integrity, maturity, and sound judgment, capable of establishing and maintaining a sound clinical structure and of providing leadership for the staff, in developing programs and services in accordance with recognized standards and the regulations of the appropriate public regulatory agencies; and have the ability to interpret the purpose and mission of the agency to the staff, and to the community.
- Four plus years of experience with a social service agency, two years of which must have been in an administrative or supervisory capacity.

Benefits

- Medical, dental and vision insurance
- HRA
- 401(K)
- Paid Vacation
- Paid Holidays
- Annualized reviews for merit increases
- Potential for advancement

How to Apply

For immediate consideration please respond to this posting with (1) a copy of your resume or curriculum vitae and (2) salary requirements.

IMPORTANT: All Candidates Interested in this Position Must Complete this 10 Minute Survey to be Considered:
<https://go.apply.ci/p/POK0IXbK0Pg>

Note: The above statements are intended to describe the general nature and level of work performed by an employee in this position. These statements are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of employees in this position. Nothing in this job description restricts management's right to assessing or reassessing job duties as required.